

SECRET

Approved For Release 2002/09/03 : CIA-RDP71B00185A000100010149-8

DD/S&T# 3896-67

OSL-SR2/67

26 September 1987

RECIPIENTS FOR: Chief, Analysis Division
Chief, Air Systems Division
Chief, Ground Systems Division
Chief, Policy Guidance Branch, Staff
Chief, Plans and Programs Branch, Staff
Chief, Administrative Services Branch,
Staff

SUBJECT: Monthly Internal Training Program

1. The Monthly Internal Training Program will resume during October. The first speaker will be [REDACTED] Special Assistant to the DD/SAT, who will discuss the subject "The Project Officers Handbook and Coordination of R&D Activities". The program will be held in the Situation Room (Room 2224) beginning at 0600 hours, 19 October.

2. You may be aware that DD/SAT is assuming an increasingly important role in the review and coordination of Agency funded R&D activities. Further, the Project Officers Handbook serves as the authoritative DD/SAT instruction for a variety of matters related to the inter-project approval process. On the basis of these two important subjects, it is strongly recommended that project officers make every effort to attend [REDACTED] presentation. Please advise [REDACTED] of the names of personnel who plan to attend. Request this information be furnished by the close of business, 17 October.

3. In coming months, we plan to have other Agency officials participate in the program with the November presentation probably to be presented by [REDACTED] [REDACTED] who will cover the subject of Agency

25X1A

25X1A

25X1A

25X1A

25X1A

Approved For Release 2002/09/03 : CIA-RDP71B00185A000100010149-8

SECRET

DD/S&T
Excluded from automatic
downgrading and
declassification

~~SECRET~~

O&L-362/7
Page 2

Planning, Programming and Budgeting. The exact date and time for this presentation will be announced later.

25X1A

Chief of Staff
Office of SLIST
PB/SLST

~~SECRET~~